



WINNIPEG PUBLIC LIBRARY COMPUTER WORKSHOPS

The Library provides a wide range of basic and specialized computer workshops. Our staff work with independent trainers and community partners. All workshops are free. Visit winnipeg.ca/library for branch locations.



Computer Basics

Instructor: **Conrad Padilla**

If you need to gain experience using a mouse and creating and saving information on a computer, then this two-hour workshop is for you.

- **St. John's Library**
Thursday, May 17 at 6 p.m.
Call 204-986-4689 to register.
- **River Heights Library**
Tuesday, May 29 at 1:30 p.m.
Call 204-986-4836 to register.
- **Westwood Library**
Thursday, May 31 at 1:30 p.m.
Call 204-986-4742 to register.

Keyboarding & Creating Documents

Instructor: **Conrad Padilla**

This two-hour workshop will demystify the use of the keyboard and introduce text editing skills. These skills will enhance your ability to learn new ones such as searching for information on the Internet and sending & receiving email. *Basic computer knowledge and mouse skills are required for this workshop.*

- **St. James-Assiniboia Library**
Thursday, May 24 at 1:30 p.m.
Call 204-986-3424 to register.
- **Millennium Library**
Tuesday, May 22 at 6 p.m.
Call 204-986-6450 to register.
- **West Kildonan Library**
Friday, June 15 at 10:15 a.m.
Call 204-986-4386 to register.



Web Surfing and Searching

Instructor: **Conrad Padilla**

Are you curious about the Internet but not sure where to begin? This workshop will teach you how to use the Internet to search for information. *Basic computer knowledge and mouse skills are required for this workshop.*

- **Millennium Library**
Wednesday, May 30 at 1:30 p.m.
Call 204-986-6450 to register.



Email Basics

Instructor: **Conrad Padilla**

This workshop will show you how to open and maintain a free email account such as Yahoo, Hotmail or Gmail. *Basic computer knowledge and mouse skills are required for this workshop.*

- **Munroe Library**
Monday, May 14 at 6 p.m.
Call 204-986-3736 to register.
- **River Heights Library**
Tuesday, June 5 at 1:30 p.m.
Call 204-986-4936 to register.



Online Office Suites

Instructor: **Conrad Padilla**

This two-hour workshop will show you how to use a free online office suite such as Microsoft Office Web Apps. *Basic computer knowledge and mouse skills are required for this workshop.*

- **St. James-Assiniboia Library**
Thursday, June 7 at 1:30 p.m.
Call 204-986-3424 to register.
- **St. Vital Library**
Wednesday, June 13 at 10:15 a.m.
Call 204-986-5628 to register.

Introduction to Computers & Windows

Instructor: **Silvia Buchanan**

The first workshop will help you get started using your computers, particularly the keyboard and mouse. The second will give you experience working in a Microsoft Windows environment. Both sessions are held at **Millennium Library**. Call 204-986-6450 to register.

- **Introduction to Computers**
Monday, June 4 at 6 p.m.
- **Introduction to Windows**
Tuesday, June 5 at 6 p.m.



Online Job Searching

Instructor: **Silvia Buchanan**

Looking for work, but only sticking to the job bank and not having any luck? This workshop will help you navigate through the many ways the Internet can help you locate jobs. *Basic computer knowledge and mouse skills are required for this workshop.*

- **Millennium Library**
Tuesday, June 19 at 6 p.m.
Call 204-986-6450 to register.



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